



West Ham United Supporters' Trust

Steering Committee Minutes

Date of meeting: 3rd January 2023

Location: Virtual by Zoom

Attendees: Nick Drane, Richard Elliot, Kevin Hind, Mark Inskipp, Rachel McFetridge, Terry Reynolds, Sue Watson (Chair).

Apologies: David Shaer, Chris Wheal

1. Chair's welcome and apologies for absence

Chair opened the meeting and welcomed all present.

2. Minutes of Last Meeting and matters arising

Minutes of 6th December agreed as a true record.
Matters arising: Club has met with LLDC; outcome of meeting not yet shared despite request;
Terrace Talk and Match Day Service covered under AOB below

Actions: SW to contact Jake Heath again to request information.

3. AGM Preparation

- 3.1 Timescales agreed re AGM process.
- 3.2 Nominations for Board invited; all existing board members due for re-election;
Only members in good standing when AGM is notified may stand for election.
- 3.3 Independent examination of accounts to be completed
- 3.4 Annual Report of Board to be completed; date when due to members agreed.

Actions:

- MI to notify members of AGM;
- MI to check requirements of independent examination of accounts;
- RE to review draft accounts;
- CW to draft Board report
- All to send individual workstream reports to CW

4. WHUST Strategy

- 4.1 Initial thoughts on WHUST strategy shared by SW; links to membership strategy and comms and media strategy)
- 4.2. Mission statement already exists in draft
- 4.3. Additions and amendments agreed to SW document

Actions:

- KH to circulate draft mission statement for comment/additions**
- SW to circulate amended document for any further comments/additions**

5 Comms and Media feedback

Deferred to next meeting

6 Workstream update

- 6.1 Fan Engagement meeting deferred by EPL until 23rd February;
- 6.2 SAG Meeting 10th January; minutes of previous meeting not yet agreed;
- 6.3 A member has received a refund for postponed game after complaint and social media notifications; not clear if refunds made to all affected;
- 6.4 Away tickets still distributed by post – problematic with current CWU industrial action;
- 6.5 Club plan to trial use of digital tickets for away game/s. Further information with come via ISC ticketing sub-committee

Actions

- SW to share SAG minutes when agreed**

7 AOB

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| <p>7.1 Match day service back in operation</p> <p>7.2 SW has requested involvement in training of new stewards recruited by LS</p> <p>7.3 Terrace Talk, addendum to original plan drafted by DS and circulated</p> <p>7.4 WHUFC accounts published –club have ISC to send in any questions</p> <p>7.5 22nd March is the 10 year anniversary of WHUFC agreement with E20 for lease of stadium (end of period of financial penalty for sale of the club); rumours of Qatari interest in purchase.</p> |
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Actions

<p>All to submit any questions on accounts to SW by 10th January for ISC to raise with the club</p> <p>CW to contact UEL</p>

8 Date of next meeting

24 th January 2023
