

West Ham United Supporters' Trust

Board Meeting Minutes

Date of meeting: 29th November 2023

Location: Virtual by Zoom

Present: Nick Drane, Richard Elliot, Kevin Hind, Mark Inskipp, Kevin Hind, Rachel McFetridge, Terry Reynolds, Sue Watson, Chris Wheal

Apologies: Anthony Knight

1. Chair's welcome and apologies for absence

Chair opened the meeting and welcomed all present

2. Minutes of Last Meeting and matters arising

Minutes of 11/010/2023 agreed as a true record.
Matters arising. Chris to speak to daughter re social media and marketing role. Chris wrote to N Keye but has not had a response yet.
Minutes 7/11/2023 agreed as a true record
Matters arising - FAB documents have been shared with WHUST board. Next meeting 6th December for ToR, Code of Conduct and Confidentiality Agreement. Documents to be shared ahead of that meeting.
Minutes of 15/11/2023 extraordinary board meeting - agreed as a true record.

3. Co-opted Board Members

Concerns raised from another supporters group about a perceived conflict of interest whereby two people co-opted to WHUST may vote in line with WHUST stance at ISC meetings rather than from their own stance. In discussion it was said it is up to the co-opted members to remind others that they vote as individuals and not under our direction and not necessarily the responsibility of WHUST. It was felt that we have co-opted within our rules. Furthermore WHUST only has one vote on ISA.

Actions:

Will continue to work with co-opted members in an advisory capacity. They do not have voting rights and are not bound by any decisions of the board and are expected to vote at ISC as individuals not WHUST board members.

4 AGM

Proposed date 21st February for AGM

We reviewed the document presented by MI. Timings are subject to change.

CW suggested we use the template used last year for the annual report.

KH would like to relinquish the treasurer role.

Agreed to keep the format of the AGM procedural.

Actions:

Write annual report. CW will draw up a timetable for this so it will be ready by 17th January.

Consider who will stand down and the time frame for this.

5 Membership

SW proposed we only have two committees - Media and Communications and Membership.

General discussion about membership. Need to explicitly promote what we do to attract new members. Is it time to review types of memberships available to fans? For example by having associate membership, ambassador membership or differential pricing which would then mean we need to find other ways of obtaining donations for running costs.

Actions:

To hold membership meeting on 12th December 2023 at 6.30pm

Look at Squarespace to email members.

6 Member involvement

Discussion on how to develop member involvement.

Members meetings perhaps quarterly with specific focus

Regular newsletters

Social meet ups

Surveys

Share views of members / fans in the newsletter

You said / We did

Actions:

Agree timetable for this at members meeting on 12th December

Send newsletter items to Chris each month

MI to complete 'technical' elements of newsletter pre sending out.

Next newsletter out after December 14th

6 AOB

TR reported information about the diversity event - agreed to progress the event. Date tbc - potentially April. SW has identified a potential club ambassador to attend the event.

7. Date of next meeting

9th January 2024

The meeting ended at 8:00pm